



Government of the Republic of Trinidad and Tobago

Ministry of Finance
VALUATION DIVISION

PUBLIC NOTICE

RESUMPTION OF VOLUNTARY DATA COLLECTION EXERCISE

TAKE NOTICE that from **Monday 12 June 2017 to Friday 14 July 2017** Offices of the Valuation Division throughout Trinidad and Tobago will be open to resume collection of completed Valuation Return Forms from owners or agents of land in Trinidad and Tobago together with **copies** of as many supporting documents as possible on a **voluntary** basis from the list below:

Deed/RPO Certificate of Title

Sketch of building

WASA Bill (no more than 3 months old)

Land Survey Plan

Site Plan

T&TEC Bill (no more than 3 months old)

Previous Land and Building Taxes receipt for property identified

Building Plan

Town & Country Planning Approval (Status of Land)

Photograph of exterior of the property

Rent/Lease agreement

Town & Country Approved Use (Change of use)

Completion Certificate

Valuation Division Area/ Region	Office Address	Tel #
Port of Spain	#109 Henry Street, Port of Spain	612-9700 option #7
Tunapuna & Arima	#25-27 Eastern Main Road, Arouca	
Sangre Grande	Corner Brierley and Henderson Streets, Sangre Grande	
Chaguanas	#206, Caroni Savannah Road, Charlieville, Chaguanas	
Rio Claro & San Fernando	#29-31, Point-a-Pierre Road, Palms Club Building, San Fernando	
Point Fortin	Techier Road, Point Fortin	
Siparia	Siparia Administrative Complex, High Street, Siparia	
Tobago	Caroline Building, No. 2 Hamilton Street, Scarborough, Tobago	
Finance Building	Eric Williams Financial Complex Independence Square, Port of Spain (Entrance on Edward Street)	

Valuation Return Forms may be collected from any Office of the Valuation Division, Head Office of the Ministry of Finance, any District Revenue Office or downloaded from www.finance.gov.tt/propertytax

Please be reminded that this data collection exercise is **voluntary**. Failure to submit the Valuation Return Form and/or supporting documents and the choice not to supply all the information requested during the period of this data collection exercise will not attract any sanctions.

The Commissioner of Valuations apologises to the public for any inconvenience caused by the suspension of the data collection exercise over the past few days and thanks the public for its continued co-operation.

Commissioner of Valuations
Valuation Division
Ministry of Finance
10 June 2017