

**TENDER NOTICE**  
**CENTRAL TENDERS BOARD**

**Management of the Appointment Booking System for Machine Readable Passports for the Immigration Division, Ministry of National Security for a period of two (2) years**

Tenders are invited for the Management of the Appointment Booking System for Machine Readable Passports for the Immigration Division, Ministry of National Security for a period of two (2) years

Documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further technical information can be obtained during normal working hours from Mr. Majid Khan, Electronic Data Processing (EDP) Manager (Ag.), Immigration Division, Ministry of National Security. Telephone No. 225-4664, Extension 1013. Mobile 473- 9614.

A pre-tender meeting will be held for prospective tenderers at the Immigration Division, Administration Section, Government Campus, Building PK9 Nos. 3-9 Richmond Street, Port of Spain at **10:00 a.m. on Wednesday 28<sup>th</sup> June, 2017.**

Tenders must be accompanied by the following:-

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original Tender and six (6) copies must be placed in sealed envelopes addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and clearly marked:

**“Tender for the Management of the Appointment Booking System for Machine Readable Passports for the Immigration Division, Ministry of National Security for a period of two (2) years”**

Envelopes must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. on Thursday 13<sup>th</sup> July, 2017.**

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and tenders should therefore be packaged accordingly.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Late tenders will **NOT** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

Jenepha Khan  
Chairman  
Central Tenders Board

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