

INTERNATIONAL **TENDER NOTICE**

CENTRAL TENDERS BOARD

Operationalization and Management of the National Enrichment Centre at Carlsen Field, Chaguanas for the Ministry of Social Development and Family Services for a period of two (2) years - Government of the Republic of Trinidad and Tobago.

Proposals are invited for the Operationalization and Management of the National Enrichment Centre, Ministry of Social Development and Family Services for a period of two (2) years. The purpose of this Centre is to provide rehabilitative and therapeutic services for persons with disabilities.

Bid packages may be obtained during normal working hours from the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Telephone No.: 1-868-625-3565.

Any further technical information may be obtained from Ms. Catherine Ferreira, Director (Ag), Disability Affairs Unit, Ministry of Social Development and Family Services at telephone number 1-868-623-1983.

Proposals must be accompanied by:-

- (i) **valid Income Tax and Valued Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for the receipt of proposals (applicable to local firms).
- (ii) **valid Certificate of Compliance** issued in accordance with the National Insurance Act (applicable to local firms).

A **Pre-Bid Meeting** followed by a **Site Visit** will be held for prospective bidders on **Friday July 28th, 2017 at 10:00 a.m.** (local time) at the **Conference Room, National Enrichment Centre, #1 Connector Road, Carlsen Field, Chaguanas.**

The **original** and **five (5) copies** each of the Technical and Financial Proposals should be placed in **separate** sealed envelopes clearly marked on the outside:

Envelope #1 – Technical Proposal

Operationalization and Management of the National Enrichment Centre at Carlsen Field, Chaguanas for the Ministry of Social Development and Family Services for a period of two (2) years - Government of the Republic of Trinidad and Tobago.

Envelope #2 – Financial Proposal

Operationalization and Management of the National Enrichment Centre at Carlsen Field, Chaguanas for the Ministry of Social Development and Family Services for a period of two (2) years - Government of the Republic of Trinidad and Tobago.

The name and address of the firm must be printed on Envelope # 2 – Financial Proposal.

The envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, Republic of Trinidad and Tobago and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1.00 p.m. (local time) on THURSDAY AUGUST 10th, 2017.**

Technical proposals will be opened shortly thereafter. An authorized representative of the firm may be present at the opening.

Proposals should be packaged to fit the **SLOT** in the Tenders Box, the dimensions of which are **37.5 cm x 5.5 cm.**

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting its proposal.

Late proposals will **NOT** be accepted in any circumstances.

The Board does not bind itself to accept any proposal.

Prospective bidders are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

Jenepha Khan
Chairman
Central Tenders Board
Government of the Republic of
Trinidad and Tobago

**CTB: 16/3/315
July 13, 2017**