

TENDER NOTICE

CENTRAL TENDERS BOARD

Consultancy Services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service, Ministry of National Security

Proposals are invited for Consultancy Services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service, Ministry of National Security.

Bidding documents may be obtained during normal working hours from **Monday to Friday 8:00 a.m. to 4:00 p.m. local time** at the Central Tenders Board's Office at address (1) below.

Any further technical information can be obtained during normal working hours from address (2) below from **Monday to Friday 8:00 a.m. to 4:00 p.m. local time**.

Proposals must be accompanied by the following where applicable:

- (i) **Valid Income Tax and Valued Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for submission of proposals.
- (ii) **A Valid Certificate of Compliance** issued in accordance with the National Insurance Act.

The original and six (6) copies each of the Technical and Financial Proposals should be submitted in separate sealed envelopes clearly marked on the outside:

Envelope 1 – Technical Proposal

“Consultancy Services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service, Ministry of National Security.”

Envelope 2 – Financial Proposal

“Consultancy Services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service, Ministry of National Security.”

The name and address of the consultant must be printed on Envelope 2 – Financial Proposal.

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port of Spain. Proposals must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1.00 pm. (Local Time) on Thursday 7th September, 2017.**

The Technical Proposals will be opened shortly thereafter. The Consultant or an authorized representative may be present at the opening.

Consultants **should note** that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should be packaged accordingly.

Late proposals will not be considered in any circumstances.

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective consultants are advised that they can visit website: <http://www.finance.gov.tt> for all published Tender Notices.

Address (1)

**Central Tenders Board
116 Frederick Street,
Port of Spain
Republic of Trinidad and Tobago
Telephone No: +1 (868) 625-3565
Facsimile: +1 (868) 625-1809
Email: mofctb@gov.tt**

Address (2)

**Mrs. Erel Christopher
Deputy Commissioner of Police (Ag.)
(Administration)
Trinidad and Tobago Police Service
Police Administration Building
6th Floor,
Corner Edward & Sackville Streets,
Port of Spain
Republic of Trinidad and Tobago
Telephone No: +1 (868) 623-8426
Facsimile: +1 (868) 623-1055
Mobile: +1 (868) 708-8473
Email: cop@tpps.gov.tt**

JENEPHA KHAN
Chairman
Central Tenders Board