

# CENTRAL TENDERS BOARD

## TENDER NOTICE

### **Tender for the Operation and Maintenance of Mechanical, Electrical and Plumbing Systems to the Eric Williams Finance Building, Ministry of Finance**

Tenders are invited for the Operation and Maintenance of Mechanical, Electrical and Plumbing Systems to the Eric Williams Finance Building, Ministry of Finance for a period of one (1) year 2011 – 2012.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Telephone number: 625 – 4330, Fax number: 625 – 1809.

Any further technical information can be obtained during normal working hours from Mr. Raúl Villafana, Facilities Manager, Ministry of Finance, Eric Williams Finance Building, Independence Square, Port of Spain at Telephone No: 627 – 9700 Extension: 1458.

A pre-tender meeting will be held at **10.00 a.m.** on Level 1, Building Management Unit, Eric Williams Finance Building, Independence Square, Port of Spain **on Wednesday 10<sup>th</sup> August, 2011.**

Tenders must be accompanied by the following:

- (i) Valid Income Tax and Valued Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) A Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and two (2) copies of the Tender should be placed in sealed envelopes, addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, clearly marked on the outside: -

### **“Tender for the Operation and Maintenance of Mechanical, Electrical and Plumbing Systems to the Eric Williams Finance Building, Ministry of Finance”**

Envelopes must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office at the above address, not later than **1:00 p.m. on THURSDAY 18<sup>th</sup> AUGUST 2011.**

Tenderers are asked to note that the dimensions of the **SLOT** of the Tenders Box are **37.5 cm x 5.5 cm** and, as such, tenders should be packaged accordingly.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

**Late tenders will not be considered in any circumstances.**

The Board does not bind itself to accept the lowest or any other tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

Indrani Rampersad  
Chairman  
Central Tenders Board

CTB: 30/1/27

July 21, 2011