

# CENTRAL TENDERS BOARD

## TENDER NOTICE

### **Tender for the Printing and Distribution of Curriculum, Teachers Guides and Instructional Toolkits in Print and CD Formats to Five Hundred and Eighty-Nine (589) Primary Schools and Administrative Offices of the Ministry of Education**

Tenders are invited for Printing and Distribution of Curriculum, Teachers Guides and Instructional Toolkits in Print and CD Formats to Five Hundred and Eighty-Nine (589) Primary Schools and Administrative Offices of the Ministry of Education.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Any further technical information can be obtained during normal working hours from Ms. Gaynelle Holdip, Ag. Director of Curriculum Planning and Development, Ministry of Education at Telephone Nos.: 679-4119 and 628 – 5262, email: [pppmuinmoe@gmail.com](mailto:pppmuinmoe@gmail.com).

A pre-tender meeting will be held for prospective tenderers at **9.00 a.m. on Monday 20<sup>th</sup> May, 2013** at the Old Marabella South Secondary School, Corner Tagore Avenue and Gopaul Lands, Marabella.

Tenders must be accompanied by the following where applicable:

- (i) Valid **Income Tax and Valued Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for submission of proposals.
- (ii) A Valid **Certificate of Compliance** issued in accordance with the National Insurance Act.

The original tender and four (4) copies must be placed in a sealed envelope addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, clearly marked on the outside: -

### **“Tender for the Printing and Distribution of Curriculum, Teachers Guides and Instructional Toolkits in Print and CD Formats to Five Hundred and Eighty-Nine (589) Primary Schools and Administrative Offices of the Ministry of Education”**

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office not later than **1.00 p.m. on Thursday June 13, 2013.**

Tenderers should note that the dimensions of the slot of the Tenders Box are **37.5 cm x 5.5 cm** and as such, your tender should be packaged accordingly

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

**Late tenders will not be considered in any circumstances.**

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Indrani Rampersad  
Chairman  
Central Tenders Board

**CTB: 12/2/6**  
**April 30, 2013**