

TENDER NOTICE

CENTRAL TENDERS BOARD

Tender for the Provision of Security Services to the Ministry of Tourism Head Office Building, Clarence House, 127-129 Duke Street, Port of Spain

Tenders are invited for the Provision of Security Services to the Ministry of Tourism Head Office Building, Clarence House, 127-129 Duke Street, Port of Spain.

Tender documents may be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Tenderers are required to pay a Tender Deposit of **\$500.00** payable by cash or certified cheque to the Director of Contracts and attach the original receipt to their tender. This Tender Deposit will be received between the hours of **8:30 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.** from Mondays to Fridays.

Any further technical information may be obtained during normal working hours from Mr. Mark John Administrative Officer IV, General Administrative Unit, Telephone No 624-1403 Extension 238.

Prospective tenderers are advised to visit the site and acquaint themselves with conditions which may influence their tenders.

A pre-tender meeting will be held at 10:00 a.m. on Tuesday 20th May, 2008 at the Ministry of Tourism Clarence House, 127-129 Duke Street, Port of Spain.

Tenders must be accompanied by the following:-

- (a) **Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.**
- (b) **A Valid Certificate of Compliance issued in accordance with the National Insurance Act.**

The original and five (5) copies of the tenders must be placed in sealed envelopes addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and clearly marked on the outside:-

“Tender for the Provision of Security Services to the Ministry of Tourism Head Office Building, Clarence House, 127-129 Duke Street, Port of Spain.

Envelopes must be deposited in the **BROWN** Tenders Box located in the lobby of the Board’s Office not later than **1:00 p.m. on Thursday 5th June, 2008.**

Tenderers are asked to note that the dimensions of the **slot** of the Tenders Box are **37.5 cm x 5.5 cm** and tenders should be packaged accordingly.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Late tenders will **NOT** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present Notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting its tender.

Prospective tenderers are advised that they can visit the following website at <http://www.finance.gov.tt> for all published tender notices.

Jennifer Jones
Chairman
Central Tenders Board

CTB: 30/2/57
May, 2008