

TENDER NOTICE

CENTRAL TENDERS BOARD

Provision of Consulting Services for the Design and Implementation of a Computer Refurbishing Programme for the National Information and Communications Technology Centre, Ministry of Public Administration

Proposals are invited for the provision of consulting services for the design and implementation of a Computer Refurbishing Programme for the National Information and Communications Technology Centre, Ministry of Public Administration.

Bidding documents may be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further technical information may be obtained during normal working hours from Mr Rajnath Singh, Manager E-Government, NICTC Division, Lord Harris Court, 52 Pembroke Street, Port of Spain at telephone number (868) 627-5600 ext 3107.

A pre-bidders' meeting will be held at 10.00 a.m. (local time) on 2nd July, 2008 at Level 1, National Information and Communications Technology Centre, Lord Harris Court, 52 Pembroke Street, Port of Spain.

Proposals must be accompanied by the following where applicable:

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

Proposals, original and five (5) copies each, should be placed in sealed envelopes clearly marked on the outside:

Envelope #1 - Technical Proposal

Provision of Consulting Services for the Design and Implementation of a Computer Refurbishing Programme for the National Information and Communications Technology Centre, Ministry of Public Administration

and

Envelope #2 – Financial Proposal

(Name and address of consultant should be printed on envelope #2)

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and must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain. Proposals must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1.00 p.m. (local time) on Thursday 10th July, 2008.**

The Technical Proposals will be opened shortly thereafter. The consultant or a representative may be present at the opening.

Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should therefore be packaged accordingly.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting its proposal.

Late proposals will **NOT** be considered in any circumstances.

The Board does not bind itself to accept any proposal.

Prospective consultants are advised that they can visit the following website <http://www.finance.gov.tt> for all published Tender Notices.

Jennifer Jones
Chairman
Central Tenders Board

CTB 16/3/224
16th June, 2008.