

CENTRAL TENDERS BOARD

TENDER NOTICE

Tender for the Provision of Janitorial and Security Services at the Dwight Yorke Stadium and the Ministry of Sport Head Office for the Ministry of Sport.

Tenders are invited for the Provision of Janitorial and Security Services for the Ministry of Sport as follows:-

Project 1 – Janitorial Services at the **Dwight Yorke Stadium, Tobago** for a period of two (2) years and the Ministry of Sport **Head Office** for a period of one (1) year.

and

Project 2 – Security Services at the **Dwight Yorke Stadium, Tobago** for a period of two (2) years and the Ministry of Sport **Head Office** for a period of one (1) year.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Telephone 625-4330.

Tenderers are required to pay a tender deposit of **one thousand dollars (\$1000.00) for each project** payable by cash or certified cheque to the Director of Contracts, Central Tenders Board, 116 Frederick Street, Port of Spain. This deposit will be received from Monday to Friday between the hours of **9.00 a.m. to 12:00 noon and 1:00 p.m. to 3:00 p.m.** The original receipt must be attached to the tender.

Any further technical information can be obtained during normal working hours from Mr. Hugh Grant Administrative Officer V, Ministry of Sport # 12 Abercromby Street, Port of Spain at telephone number 625-5622 Ext. 5004.

Pre-tender meeting followed by a site visit will be held as follows:-

Venue	Date
Ministry of Sport Head Office # 12 Abercromby Street Port of Spain	Tuesday May 28 th , 2013 at 9.30 am
Dwight Yorke Stadium Off Claude Noel Highway Bacolet Tobago	Wednesday June 12 th , 2013 at 10.30 am

Tenders must be accompanied by the following:-

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and four (4) copies of the tender should be placed in sealed envelopes, addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, clearly marked on the outside:-

Project 1 - TENDER FOR THE PROVISION OF JANITORIAL SERVICES TO THE DWIGHT YORKE STADIUM AND THE MINISTRY OF SPORT HEAD OFFICE FOR THE MINISTRY OF SPORT

or

Project 2 - TENDER FOR THE PROVISION OF SECURITY SERVICES TO THE DWIGHT YORKE STADIUM AND THE MINISTRY OF SPORT HEAD OFFICE FOR THE MINISTRY OF SPORT

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office no later than **1:00p.m. on Thursday June 27th, 2013**

Tenders will be opened publicly at the Board's Office shortly thereafter. The tenderer or his authorized representative may be present at the opening.

Tenderers should note that the dimensions of the slot in the Tenders Box are **37.5 cm x 5.5 cm** and tenders should be packaged accordingly.

Late tenders **will not** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Late tenders will not be considered in any circumstances.

Prospective tenderers are advised that they can visit website **<http://www.finance.gov.tt>** for all published Tender Notices.

Indrani Rampersad
Chairman
Central Tenders Board

CTB: 30/2/73
CTB: 30/2/74
May 21st, 2013