

TENDER NOTICE

CENTRAL TENDERS BOARD

Upgrade of the Cadastral Management System (CMIS) of the Lands and Surveys Division, Ministry of Housing, Land and Marine Affairs Government of the Republic of Trinidad and Tobago (GORTT) Inter-American Development Bank (IDB) Loan No. 1808/OC-TT

TRINIDAD AND TOBAGO
ELECTRONIC GOVERNMENT AND KNOWLEDGE BROKERING
MODERNIZATION OF THE STATE
SPECIFIC PROCUREMENT NOTICE
Loan No: LO 1808/OC-TT
Project No. TT-056

The Government of the Republic of Trinidad and Tobago via the Ministry of Public Administration has received financing from the Inter-American Development Bank (IDB) and intends to apply part of the proceeds to payments under the project Electronic Government and Knowledge Brokering Program for the Upgrade of the Cadastral Management System of the Lands and Surveys Division, Ministry of Land, Housing and Marine Affairs.

The Division of Lands and Surveys is currently seeking to acquire a turnkey replacement solution that entails a new Cadastral Management Information System (CMIS) software application, appropriate server and networking equipment to meet the growing demands of the Division. This new solution should support the Division's business processes of entry, manipulation, maintenance, retrieval and dissemination of cadastral information to both its internal and external clients. This assignment is aimed at establishing an Enhanced Geographic Information System which is intended to reduce the turnaround time for system requests; increase options for the electronic delivery of cadastral information; accept cadastral information in digital format and to provide greater functionality to user groups and external stakeholders.

The estimated duration of the assignment is eleven (11) months.

The Central Tenders Board on behalf of the Ministry of Public Administration now invites sealed bids from eligible bidders to provide the Division of Lands and Surveys with an Upgrade of the Cadastral Management System (CMIS). Bidding will be conducted through international competitive bidding procedures as specified in the Inter-American Development Bank's [*Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank*](#) (current edition), and is open to all eligible bidders as defined in the policies which can be found at website: <http://www.iadb.org/procurement>.

Bidding documents may be obtained during normal working hours from **Monday to Friday 8 a.m. to 4 p.m. local time** at the Central Tenders Board's Office, at address (1) below.

Any further technical information can be obtained during normal working hours from **Monday to Friday 8 a.m. to 4 p.m. local time** from address (2) below

A pre-bid meeting will be held for prospective bidders on **Tuesday 3rd September, 2013 at 1.00 p.m.** at the Land and Surveys Division, Ministry of Housing, Land and Marine Affairs, 118 Frederick Street, Port of Spain.

Proposals must be accompanied by the following where applicable:-

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for submission of proposals.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

An original and six (6) copies each of the Technical and Financial Proposals should be placed in separate sealed envelopes clearly marked on the outside:-

Envelope # 1 – Technical Proposal

**Upgrade of the Cadastral Management System of the Lands and Surveys
Division, Ministry of Housing, Land and Marine Affairs
Government of the Republic of Trinidad and Tobago (GORTT)
Inter-American Development Bank (IDB) Loan No. 1808/OC-TT**

Envelope # 2 – Financial Proposal

**Upgrade of the Cadastral Management System of the Lands and Surveys
Division, Ministry of Housing, Land and Marine Affairs
Government of the Republic of Trinidad and Tobago (GORTT)
Inter-American Development Bank (IDB) Loan No. 1808/OC-TT**

The name and address of the firm must be printed on Envelope 2 – Financial Proposal

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. (Local Time) on Thursday 19, September, 2013.**

Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, tenders should be packaged accordingly.

The Technical proposals will be opened shortly thereafter. The Bidder or an authorized representative may be present at the opening.

Late bids will not be considered in any circumstances.

The Board does not bind itself to accept any bids.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective bidders are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Address (1)

Chairman
Central Tenders Board
116 Frederick Street,
Port of Spain,
Republic of Trinidad and Tobago
West Indies
Telephone No: 1 (868) 625-3565
Facsimile: 1 (868) 625-1809
Email: mofctb@tstt.net.tt

Address (2)

Ms. Muriel Lezama
Programme Manager
Programme Management Division,
Ministry of Public Administration,
Level 5, NALIS Building,
Corner Hart and Abercromby Streets,
Port of Spain,
Republic of Trinidad and Tobago
West Indies
Telephone Nos: 1(868) 623-4724,
1(868) 625-6724 Exts. 2001/2002.
Facsimile: 1(868) 623-8636,
Email: lezamam@mpa.gov.tt

Indrani Rampersad
Chairman
Central Tenders Board
Republic of
Trinidad and Tobago

CTB: 16/4/121
August 22, 2013