

TENDER NOTICE

CENTRAL TENDERS BOARD

Design and Implementation of an Integrated Social Enterprise Management System (ISEMS) for the Decentralization of Social Services - Ministry of Social Development

Proposals are invited for the design and implementation of an Integrated Social Enterprise Management System (ISEMS) for the Decentralization of Social Services for the Ministry of Social Development.

Bidding documents may be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further technical information may be obtained during normal working hours from Mr Dion Guevara, Manager, Information Technology, Ministry of Social Development, Ansa Mc Al Building, #69 Independence Square, Port of Spain at telephone number (868) 625-9221 ext 3315/email: guevara@msd.gov.tt

A pre-bid meeting will be held at 9.00 a.m. (local time) on 15th August, 2008 at the Conference Room, 1st Floor, Ministry of Social Development, #69 Independence Square, Port of Spain.

Proposals must be accompanied by the following where applicable:

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

Proposals, original and six (6) copies each, should be placed in sealed envelopes clearly marked on the outside:

Envelope #1 - Technical Proposal

Design and Implementation of an Integrated Social Enterprise Management System (ISEMS) for the Decentralization of Social Services - Ministry of Social Development

and

Envelope #2 – Financial Proposal

Design and Implementation of an Integrated Social Enterprise Management System (ISEMS) for the Decentralization of Social Services - Ministry of Social Development

(The Name and address of consultant must be printed on envelope #2)

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain. Proposals must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1.00 p.m. (local time) on Thursday 4th September, 2008.**

The Technical Proposals will be opened shortly thereafter. The consultant or a representative may be present at the opening.

Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should be packaged accordingly.

Late proposals will **NOT** be considered in any circumstances.

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective consultants are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Jennifer Jones
Chairman
Central Tenders Board

CTB 16/3/230
23rd July, 2008.