

TENDER NOTICE
CENTRAL TENDERS BOARD

**Provision of Consulting Services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service,
Ministry of National Security**

Proposals are invited for the provision of consulting services to Design and Implement a Promotional Assessment Process for the Trinidad and Tobago Police Service, Ministry of National Security.

Bidding documents may be obtained during normal working hours at the Central Tenders Board's Office, 116, Frederick Street, Port of Spain.

Any further technical information may be obtained during normal working hours from Ms. Desdra Bascombe, Acting Permanent Secretary, Ministry of National Security, Level 2, Temple Court I, 31-33 Abercromby Street, Port of Spain, Trinidad. Telephone No. (868) 623-2881.

Proposals must be accompanied by the following where applicable:

- (i) valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (ii) valid Certificate of Compliance issued in accordance with the National Insurance Act.

Proposals, One (1) original and five (5) copies should be placed in sealed envelopes clearly marked on the outside:

**PROVISION OF CONSULTANCY SERVICES TO DESIGN AND IMPLEMENT
A PROMOTIONAL ASSESSMENT PROCESS FOR THE TRINIDAD AND
TOBAGO POLICE SERVICE**

Envelope 1 – Technical Proposals

Envelope 2 – Financial Proposals

The names and addresses of the consultant must be printed on envelope #2.

Envelopes must be addressed to the Chairman, Central Tenders Board, 116, Frederick Street, Port of Spain. Proposals must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than 1:00 pm. (local time) on **Thursday August 26, 2010**.

The Technical Proposals will be opened shortly thereafter. The consultant or a representative may be present at the opening.

Consultants should note that the dimensions of the **slot** in the tenders Box **are 37.5cm x 5.5 cm** and as such, proposals should be packaged accordingly.

Late proposals will **NOT** be considered in any circumstances.

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or partially, without defraying any cost incurred by any firm in submitting their proposals.

Prospective consultants are advised that they can visit the website <http://www/finance.gov.tt> for all published Tenders Notices.

Indrani Rampersad
Chairman
Central Tenders Board

CTB:16/3/252
August 3, 2010