

TENDER NOTICE

CENTRAL TENDERS BOARD

Tender for the Supply and Delivery of Textbooks for Forms IV & VI in Secondary Schools for the Academic Year 2009 -2010 for the Textbook Rental/Loan Programme, Ministry of Education

Tenders are invited for the supply and delivery of Textbooks for Forms IV & VI in Secondary Schools for the Academic Year 2009 -2010 for the Textbook Rental/Loan Programme, Ministry of Education.

Tender documents may be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further technical information may be obtained from Mr. Kelvin Pitman,, Programme Coordinator, Textbook Rental Programme (TRP) Unit, Ministry of Education, Rudranath Capildeo Learning Resource Centre, Mc Bean, Couva at Telephone No: 636 – 1057/1069 /1070 Extension 1092,1094,1095; Fax No: 636 – 3071, E-mail: trpunit@yahoo.com.

Tenderers are required to pay a tender deposit of **Five Hundred dollars (\$500.00)** either by cash or certified cheque to the Director of Contracts and attach the original receipt to their tender. Payments will be received from **Monday to Friday between the hours of 8.30 a.m. to 12.00 noon and 1.00 p.m. to 2.00 p.m.**

Tenders must be accompanied by the following:

- (i) **Valid Income Tax and Valued Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.**
- (ii) **A valid Certificate of Compliance issued in accordance with the National Insurance Act.**

The original and two (2) copies of the tender should be marked **original** and **copy** and placed in a sealed envelope, addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and marked on the outside: -

“Tender for the Supply and Delivery of Textbooks for Forms IV & VI in Secondary Schools for the Academic Year 2009 -2010 for the Textbook Rental/Loan Programme, Ministry of Education”

Envelopes must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office at the above address, no later than **1.00 p.m. on Thursday 30th July, 2009.**

Tenderers are asked to note that the dimensions of the **SLOT** in the Tenders Box are **37.5 cm x 5.5 cm and as such, tenders should be packaged accordingly.**

Tenders will be opened publicly shortly thereafter. The tenderer or his representative may be present at the opening.

Late tenders will **not** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit the following website at <http://www.finance.gov.tt> for all published tender notices.

Jennifer Jones
Chairman
Central Tenders Board

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