

# **TENDER NOTICE**

## **CENTRAL TENDERS BOARD**

Tender for the Annual Supplies and Services for Central Government, Ministries/Departments, Local Government Bodies and certain Statutory Bodies during the period 1<sup>st</sup> January to 31<sup>st</sup> December, 2008.

Tenders are invited for the supply and delivery of articles and the undertaking of services **“as and when required”** for the period 1<sup>st</sup> January, to 31<sup>st</sup> December, 2008 for the Central Government/Ministries/Department, Local Government and Statutory Bodies under the aegis of the Central Tenders Board in accordance with the following schedules-

### ***SCHEDULES***

1. Imported Lumber (Untreated and Pressure Treated)
2. Hardware (General)
3. Electrotechnical Supplies
4. Raincoats, Tarpaulin, Rope, Waste
5. Water and Sanitary Fittings (other than PVC)
6. PVC Water Pipes and Fittings
7. Frozen Chicken and Meats and Fresh Eggs (Local)
8. Groceries (Wholesale)
9. Household Articles
11. Petroleum Products
12. School Furniture
13. Auctioneer - Disposal of Real Estate and Unserviceable/Surplus items belonging to the Government
14. Customs Brokers to Government
15. Supply and Transport of Materials for the Asphalt Mixing Plant at Agua Santa
16. Supply and Transport of Sand, Gravel, Base Coarse, Crushed Stone and Boulders to all Division/Bodies excluding Municipal and Regional Corporations
17. Hire of Trucks for the Transport of Materials for the Ministry of Works and Transport

The following documents must accompany your tender:-

- Valid Income and Value Added Tax Clearance Certificates
- A valid National Insurance Compliance Certificate

- Vehicle Ownership Forms duly stamped and signed by the Transport Commissioner (where applicable).
- Priced Tender Form as specified

Tenderers may submit bids to supply the items required under Schedules 1 to 9 and 12 under the following areas:-

- Area 1 - Port of Spain, Diego Martin, San Juan/ Laventille, Tunapuna/Piarco, Arima and Sangre Grande Regions
- Area 2 - Chaguanas, Couva/Tabaquite/Talparo Regions
- Area 3 - San Fernando, Princes Town, Point Fortin, Siparia, Penal/Debe and Mayaro/Rio Claro Regions

Tender documents may be perused during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. An official receipt must be attached to the tender for the relevant schedule showing that a tender deposit of one hundred dollars (\$100.00) in respect of **EACH** Schedule has been paid to the Director of Contracts. This tender deposit will be received by cash or certified cheque from **Monday to Friday between the hours of 8:30 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.** The unsuccessful tenderers will be refunded their deposits after awards are made.

The successful tenderers will be required to pay a Cash Performance Deposit or provide a Bond in amounts varying between one hundred dollars (\$100.00) and twenty-five thousand dollars (\$25,000.00) depending on the value of the contract.

The tender on the approved tender form for each schedule should be placed in separately sealed envelopes clearly marked on the outside:-

**“Schedule (Number and Description) – Annual Supplies and Services Contracts  
for the period 1<sup>st</sup> January, to 31<sup>st</sup> December, 2008”**

and be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain. Tenders must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. on Thursday 2nd August, 2007.**

Tenderers should note that the dimensions of the **SLOT** in the Tenders Box are **37.5 cm x 5.5 cm** and as such tenders should be packaged accordingly.

The opening exercise will be conducted at **9:00 a.m. on Friday 3rd August, 2007** at the Central Tenders Board's Office. The Tenderer or his representative may attend. It should be noted, however, that tendered prices would be available to the tenderers at a later date.

Late tenders will **NOT** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

S. Mohammed  
Deputy Chairman  
Central Tenders Board

CTB:31/3/374

26<sup>th</sup> June, 2007