

TENDER NOTICE

CENTRAL TENDERS BOARD

Tender for the Provision of Security Services at the Ministry of Science, Technology and Tertiary Education

Tenders are invited for the provision of Security Services at the Ministry of Science, Technology and Tertiary Education (STTE) located at the of Corner Agra & Patna Streets, St. James for a period of two (2) years.

Tender documents may be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Telephone No: 625 – 3565. Fax No: 625 – 1809.

Tenderers are required to pay a tender deposit of **Five hundred dollars (\$500.00)** to the Director of Contracts and attach the original receipt to the tender. This deposit will be received by cash or certified cheque from **Monday to Friday between the hours of 8:30 a.m. to 12:00 noon and 1:00 p.m. to 2:00 p.m.**

Any further technical information may be obtained from Ms. Shelly Jackson, Procurement Specialist, General Administration, Ministry of Science, Technology and Tertiary Education (STTE), Corner Agra & Patna Streets, St. James at Telephone No: 628 – 0707/8388 Ext. 295, Mobile: 758 – 9253 or Fax. No: 622 – 7640.

Prospective tenderers are advised to visit the site and acquaint themselves with conditions which may influence their tender.

Tenders must be accompanied by valid:-

- (i) Income Tax and Value Added Tax Clearance Certificates dated not more than six (6) months prior to the closing date of tender
- (ii) National Insurance Compliance Certificate

An **original and five (5) copies** on the approved Tender Form will be received up to **1:00 P.M. on THURSDAY 18TH JUNE, 2009**. Sealed envelopes must be addressed to the Chairman, Central Tenders Board and clearly marked on the outside:-

“TENDER FOR THE PROVISION OF SECURITY SERVICES AT THE MINISTRY OF SCIENCE TECHNOLOGY AND TERTIARY EDUCATION”

and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office.

Tenders will be opened shortly thereafter. The tenderer or his representative may be present at the opening.

Tenderers are asked to note that the dimensions of the slot in the Tenders Box are *37.5 cm x 5.5 cm* and tenders should therefore be packaged accordingly.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting its tender.

Late tenders will **NOT** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

Prospective tenderers are advised that they may visit the following website at: **<http://www.finance.gov.tt/tenders>** for all published Tender Notices.

Indrani Ramperasad
Chairman
Central Tenders Board

CTB: 30/2/58
May 25, 2009