



Government of the Republic of Trinidad and Tobago  
MINISTRY OF FINANCE

# NOTICE OF VACANCIES

The Permanent Secretary, Ministry of Finance is seeking to employ, on contract, for a period of three (3) years, suitably qualified persons, to fill the following positions in the **Valuation Division**.

- **GEOGRAPHIC INFORMATION TECHNOLOGY SYSTEM TECHNICIAN**
- **GRADUATE VALUATION SURVEYOR I**
- **GRADUATE VALUATION SURVEYOR II**
- **SENIOR PROJECT MANAGER**
- **SENIOR LEGAL OFFICER**
- **DATABASE SPECIALIST**
- **INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT) SUPPORT OFFICER**
- **BUSINESS OPERATIONS ASSISTANT II**
- **BUSINESS OPERATIONS ASSISTANT II (IhRIS)**
- **BUSINESS OPERATIONS ASSISTANT II (Paysheets)**
- **BUSINESS OPERATIONS COORDINATOR**
- **OFFICE SUPPORT ASSISTANT**
- **DRIVER/COURIER**

Applications are to be submitted with a cover letter for the respective position being applied, the curriculum vitae, copies of academic qualifications, two (2) work references and a Certificate of Good Character (not older than six (6) months).

Applications are to be submitted **by hand or mail** no later than **Monday 8th October, 2018** to:

The Permanent Secretary  
**Attention: Director of Human Resources**  
Ministry of Finance  
Level 7, Financial Building  
Eric Williams Financial Complex  
Independence Square, Port of Spain

We thank all applicants for their interest and advise that **only** shortlisted candidates will be contacted.



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