

# CENTRAL TENDERS BOARD

## INFORMATION ON CONTRACTORS (SERVICES)

Name: .....  
*Person or Firm (Block Letters)*

Business Address: .....  
*Business*

Type of Contract  
 Work done: ..... Telephone: .....

.....  
 .....  
 .....

Date of Establishment of Firm Status (Individual; Public or Private Company; Limited Liability; Partnership, etc.)

Authorised Capital of Firm    \$ _____  Paid up Capital of Firm        \$ _____	Percentage of Shares held by Nationals of Trinidad and Tobago  Held by Non-Nationals																																																
DIRECTORS OF FIRM  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"><i>Name</i></th> <th style="width: 30%;"><i>Nationality</i></th> <th style="width: 20%;"><i>Name</i></th> <th style="width: 15%;"><i>Profession</i></th> <th style="width: 15%;"><i>Qualifications</i></th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	<i>Name</i>	<i>Nationality</i>	<i>Name</i>	<i>Profession</i>	<i>Qualifications</i>																										PROFESSIONAL STAFF  <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"><i>Name</i></th> <th style="width: 30%;"><i>Profession</i></th> <th style="width: 15%;"><i>Qualifications</i></th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	<i>Name</i>	<i>Profession</i>	<i>Qualifications</i>															
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### OFFICERS OF FIRM

Chairman	General Manager
Governing Director	Secretary
Managing Director	

**Approximate Number of Permanent Staff Employed**

	Professional	Technical	Supervisory	Skilled	Unskilled
(a) Engaged in Building Construction of Civil Engineering Works					
(b) Engaged in other works					

If a Trade Union is recognised for your workers give the information requested below

Name of Union recognised	Duration of Agreement	Date of Expiration of latest Agreement

State whether you undertake to pay wages in accordance with Government's fair wages clause if awarded a contract (State "Yes" or "No") .....

**Brief Details of Plant and Equipment Owned**

Item	Make and Model	Year of Manufacture
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

Approximate Annual Value of Building and Civil Engineering Contracts completed in last three (3) years

(1) 19 ..... \$ ..... (2) 19 ..... \$ ..... (3) 19 ..... \$ .....

Major Building and Civil Engineering Contracts completed in the last three (3) Years (For Government or Private Persons or Firms).

Project	Year	Employer	Contract Price	Architects or Consultants
1.				
2.				
3.				
4.				

Project	Year	Employer	Contract Price	Architects or Consultants
5.				
6.				
7.				
8.				

Record any instances in which a Contract Awarded to you had to be completed by another contractor within five (5) years.

Contract	Employer	Architects of Consultants
1.		
2.		
3.		
4.		
5.		

Major Building and Civil Engineering Contracts on which you are engaged at present?

Project	Employer	Contract Price	Architect or Consultants

Describe what Financial Resources are at your disposal for the undertaking of Government Projects (Cash in Bank; Credit Facilities; Financial Backer, etc.)

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Name of Persons, Banks or other Financial Institutions who are prepared to stand as surety for you and sign a Performance Bond in the event of your being awarded a contract.

Name	Address

Please supply certificate of registration under the Registration of Business Names Act or certificate of incorporation under the Companies Ordinance as the case may be.

I/We certify that the information given above is correct.

.....  
*Authorised Signature*

.....  
*Position in Firm*

.....  
*Date*