

TENDER NOTICE

CENTRAL TENDERS BOARD

TENDER FOR THE PROVISION OF JANITORIAL SERVICES FOR THE TREASURY DIVISION, MINISTRY OF FINANCE AND THE ECONOMY FOR A PERIOD OF THREE (3) YEARS

Tenders are invited for the Provision of Janitorial Services for the Treasury Division, Ministry of Finance and the Economy for a period of three (3) years as follows:-

- Treasury Building, # 1 St. Vincent Street, Port of Spain
- Treasury Division, #46 Park Street, Port of Spain

Tender documents can be collected during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain, telephone number 1-868-625-4330.

A pre-tender meeting will be held on **Monday August 18, 2014 at 10:00 am** at the Treasury Building #1 St. Vincent Street, Port of Spain followed by a site visit to 46 Park Street, Port of Spain.

Any further technical information can be obtained during normal working hours from Mrs. Maureen Brathwaite, Administrative Officer IV, Ministry of Finance and the Economy telephone number 1-868-223-2941 ext. 2400/fax: 1-868-627-6625.

Tenders must be accompanied by valid:-

- (a) Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of tender.**
- (b) Certificate of Compliance issued in accordance with the National Insurance Act.**

The original and five (5) copies of the tender should be placed in sealed envelopes and clearly marked on the outside:-

**“TENDER FOR THE PROVISION OF JANITORIAL SERVICES FOR THE TREASURY DIVISION,
MINISTRY OF FINANCE AND THE ECONOMY
FOR A PERIOD OF THREE (3) YEARS**

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. on Thursday August 28, 2014.**

Tenders will be opened publicly at the Board's Office shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the **SLOT** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, tenders should be packaged accordingly.

Late tenders **will not** be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or partially, without defraying any cost incurred by any firm in submitting their tender.

Tenderers are advised that they can visit website **<http://www.finance.gov.tt>** for all published Tender Notices.

CTB: 30/2/76
August 7, 2014

Indrani Rampersad
Chairman
Central Tenders Board