

TENDER NOTICE

CENTRAL TENDERS BOARD

ENGAGEMENT OF A CONSULTING FIRM TO PROVIDE TECHNICAL ASSISTANCE IN THE DEVELOPMENT OF COMMUNITY SAFETY PLANS IN CSP PARTNER COMMUNITIES FOR THE CITIZEN SECURITY PROGRAMME, MINISTRY OF NATIONAL SECURITY, IDB LOAN #1965/OC-TT

TRINIDAD AND TOBAGO
COMMUNITY SAFETY PLANS
SPECIFIC PROCUREMENT NOTICE
Loan No: LO 1965/OC-TT

The Government of Trinidad & Tobago, through the Ministry of National Security has received financing from *the Inter-American Development Bank (IDB)*, and intends to apply part of the proceeds to projects designed by the Citizen Security Programme to contribute to the reduction of crime and violence within 22 “high needs” communities throughout Trinidad and Tobago.

The specific objectives of the Programme are (i) the reduction in the levels of homicides, robberies and woundings in partner communities; (ii) an increase in the perception of safety in the partner communities; (iii) a reduction of injuries related to firearms, child maltreatment, domestic violence and youth violence; and (iv) an increase in the collective efficacy to prevent violence in the partner communities.

To this end, the Programme’s activities have been organized into three (3) main components: (1) Community Action; (2) Assistance to the Trinidad and Tobago Police Service (TTPS); and (3) Institutional Strengthening of the Ministry of National Security.

CSP hopes that at the close of its project, there would be stronger communities, vibrant and more organised than prior to CSP’s introduction in 2008. For this reason, it is being proposed that each community develop a Safety Plan with clearly articulated vision for the safety of the community, a set of well defined, measurable activities with resource requirements and opportunities for close collaboration with external stakeholders clearly outlined. This is a key component of the exit- strategy of the CSP upon the close of the Programme. This activity is therefore viewed as critical.

The Central Tenders Board on behalf of the Ministry of National Security now invites sealed bids from eligible bidders for Technical Assistance in the Establishment of Community Safety Plans in CSP Partner Communities.

The duration of the assignment is fifteen (15) months.

Bidding documents may be obtained during normal working hours from **Monday to Friday during office hours 8 a.m. to 4 p.m.** at the Central Tenders Board’s Office, at address (1) below.

A pre bid meeting will be held for prospective bidders **on Tuesday September 30 , 2014 at 10:00am** at the office of the Citizen Security Programme located at 63A Mucurapo Road, St. James.

Any further technical information can be obtained during normal working hours from address (2) below from **Monday to Friday during office hours 8 a.m. to 4 p.m. local time.**

Proposals must be accompanied by the following where applicable:-.

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for submission of proposals.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

An original and six (6) copies each of the Technical and Financial Proposals should be placed in separate sealed envelopes clearly marked on the outside:-

Envelope #1 – Technical Proposal

“Consulting Services for Technical Assistance in the Development of Community Safety Plans in CSP Partner Communities for Citizen Security Programme, Ministry of National Security”

Envelope # 2 – Financial Proposal

“Consulting Services for Technical Assistance in the Development of Community Safety Plans in CSP Partner Communities for Citizen Security Programme, Ministry of National Security”

The name and address of the firm must be printed on Envelope 2 – Financial Proposal

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain and be deposited in the **BROWN** Tenders Box located in the lobby of the Board’s Office not later than **1:00 p.m. (Local Time) on Thursday October 16, 2014**

Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, tenders should be packaged accordingly.

The Technical proposals will be opened shortly thereafter. The Consultant or his representative may be present at the opening.

Late proposals will not be considered in any circumstances.

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective consultants are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Address (1)
Chairman
Central Tenders Board
116, Frederick Street
Port of Spain
Republic of Trinidad and Tobago
West Indies
Port of Spain,
Telephone No: 1 (868) 625-3565
Facsimile: 1 (868) 625-1809
Email: mofctb@tstt.net.tt

Address (2)
Mr. Gregory Sloane-Seale
Programme Coordinator
Citizen Security Programme
63a Mucurapo Road
St. James
Port of Spain
Republic of Trinidad and Tobago
West Indies
Telephone No: 1(868) 628-9406
1(868) 628-4277 Ext. 12601
Facsimile: 1(868) 628-3495
Email: gsloane-seale@mns.gov.tt

Indrani Rampersad
Chairman
Central Tenders Board
Government of the
Republic of Trinidad and
Tobago