



CENTRAL TENDERS BOARD

EXPRESSION OF INTEREST NOTICE

LONG TERM INDIVIDUAL CONSULTANT

FOR IT SUPERVISION SERVICES

FOR THE MINISTRY OF FINANCE, GOVERNMENT OF THE REPUBLIC OF TRINIDAD AND TOBAGO, INTER-AMERICAN DEVELOPMENT BANK (IDB) LOAN # 3473/OC-TT

**TRINIDAD AND TOBAGO
PROCUREMENT OF AN INTEGRATED FINANCIAL
MANAGEMENT INFORMATION SYSTEM (IFMIS)
SPECIFIC PROCUREMENT NOTICE
IDB LOAN: # 3473/OC-TT**

The Government of the Republic of Trinidad and Tobago has received financing from the Inter-American Development Bank (IDB), for the Project, *Procurement of an Integrated Financial Management Information System (IFMIS)*. Funding received for the project shall be applied to the above mentioned Consultancy.

The Scope of Services for the Consultancy is to assist the GORTT in the implementation of an Integrated Financial Management Information System (IFMIS), to also act as chief advisor to the ministry's implementation, over the project period, on matters of IT Governance, and the installation and roll-out of the IFMIS, and to be a key IT liaison with the vendor's Project Team during the installation and roll-out period for the IFMIS.

The Central Tenders Board (CTB), on behalf of the Executing Agency, the Ministry of Finance (MOF), invites eligible Individual Consultants to indicate their interest in providing the above Consulting Services. Interested Individual Consultants must provide information establishing that they are qualified to perform the services by completing the EOI Response Form that is available on the Ministry of Finance Website: <http://www.finance.gov.tt>. The Individual Consultant should submit the supporting documents to prove their qualification and eligibility requirements. Failure to submit the required

documents may lead to disqualification from short listing.

This Consultancy requires the individual consultant to have the following specific experience and/or capabilities:-

- An International Consultant, with a graduate degree in Business Informatics, Information Systems (IS), Economics, Public Policy, Accountancy, or related field, with broad knowledge of Information Systems and Information Technology (IT) and at least 15 years of relevant hands-on experience in the field of IT or IS consulting, preferably with a government, NGO, or international agency; or a Bachelor's Degree, or professional IT qualifications, and 18 years relevant experience.
- Previous experience providing IT/IS consulting and IT project management/coordinating services to government ministries and agencies, as well as for donor agencies such as the IDB and World Bank, ADB, etc. and for IT-based projects funded by these donor agencies. Experiencing completing similar work in any English speaking Caribbean Country will be an asset.

Additional information and details on the tasks and responsibilities can be obtained from Address two (2) below from **Monday to Friday from 8:00am to 4:00pm local time.**

The duration of the assignment is **Forty Eight (48) months.**

This request for Expressions of Interest is open to all eligible individuals as defined in the policies which can be accessed at website: <http://www.iadb.org/procurement>. *Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN 2350-9).*

An original and five (5) copies of the data must be submitted in sealed envelope(s) clearly marked:- **"Expressions of Interest for a Long Term Individual Consultant for IT Supervision services for the Ministry of Finance, Government of the Republic of Trinidad and Tobago, IDB Loan # 3473/OC-TT"**

Envelopes must be addressed to the Chairman, Central Tenders Board at Address One (1) below and deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00pm (Local Time) on Thursday, May 24, 2018**. Submissions will be opened publicly shortly thereafter. The Consultant or an authorised representative may attend the opening at the Address One (1) below.

Address 1

Chairman
Central Tenders Board
116 Frederick Street
PORT OF SPAIN
Republic of Trinidad and Tobago
Tel: 1-868-625-3565
Facsimile: 1-868-625-1809
Email: mofctb@gov.tt

Address 2

Chief Technical Coordinator,
Public Financial Management Modernisation Unit (PFMMU)
Level 18
Ministry of Finance,
Eric Williams Financial Building,
Independence Square,
PORT OF SPAIN,
Trinidad and Tobago
Telephone: 1-868-627-9700 ext 2812
Email: pfmmu.finance@gov.tt

Consultants should note that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, documents should be packaged accordingly.

The Central Tenders Board does not bind itself to accept any submission.

The Central Tenders Board reserves the right to cancel the Request for Expressions of Interest in its entirety or even partially, without defraying any cost incurred by any Consultant in the preparation and submission of such Expression of Interest.

Late submissions will not be considered under any circumstances.

Interested individual consultants are advised that documents comprising of a detailed TOR and EOI template, will be advertised on the United Nations Development Business (UNDB) Website, the IDB Website and the Ministry of Finance Website: <http://www.finance.gov.tt>.

Koriesha Emamali

Chairman
Central Tenders Board
Government of the Republic of Trinidad & Tobago