

CENTRAL TENDERS BOARD

TENDER NOTICE

Engagement of an Audit Firm to provide Audit Services for a Special Audit - Royalties and Taxes of the Petroleum Company of Trinidad and Tobago Limited (PETROTRIN) for the Ministry of Finance

Proposals are invited for the Engagement of an Audit Firm to provide Audit Services for a Special Audit - Royalties and Taxes of the Petroleum Company of Trinidad and Tobago Limited (PETROTRIN) for the Ministry of Finance.

Bidding documents may be obtained during normal working hours from **Monday to Friday 8:00 a.m. to 4:00 p.m. (local time)** at the Central Tenders Board's Office, at address (1) below.

Any further technical information can be obtained during normal working hours from **Monday to Friday 8:00 a.m. to 4:00 p.m. (local time)** at address (2) below.

Proposals must be accompanied by the following:-

- (i) Valid Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date for submission of proposals.
- (ii) Valid Certificate of Compliance issued in accordance with the National Insurance Act.

The original and five (5) copies each of the Technical and Financial Proposals should be placed in separate sealed envelopes clearly marked on the outside:-

Envelope No. 1 -Technical Proposal

“Engagement of an Audit Firm to provide Audit Services for a Special Audit - Royalties and Taxes of the Petroleum Company of Trinidad and Tobago Limited (PETROTRIN) for the Ministry of Finance”

Envelope No. 2 -Financial Proposal

“Engagement of an Audit Firm to provide Audit Services for a Special Audit - Royalties and Taxes of the Petroleum Company of Trinidad and Tobago Limited (PETROTRIN) for the Ministry of Finance”

The name and address of the Firm must be printed on Envelope No. 2 - Financial Proposal

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain, Republic of Trinidad and Tobago and must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office, not later than **1:00 p.m. (local time) on Thursday July 12, 2018.**

The Technical Proposal will be opened shortly thereafter. An authorized representative may be present at the opening.

Audit firms **should note** that the dimensions of the **slot** in the Tenders Box are **37.5 cm x 5.5 cm** and as such, proposals should be packaged accordingly.

Late proposals will not be considered in any circumstances.

The Board does not bind itself to accept any proposal.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective Audit firms are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Address (1)

Central Tenders Board
116 Frederick Street
Port of Spain
Republic of Trinidad and Tobago
Telephone No. +1 (868) 625 - 3565
Facsimile: +1 (868) 625-1809
Email: mofctb@gov.tt

Address (2)

Mrs. Jennifer Lutchman
Deputy Permanent Secretary
Ministry of Finance
Eric Williams Financial Complex
Independence Square
Port of Spain
Telephone No.: +1(868) 612-9700 ext. 2512
Email: lutchmanj@gov.tt

**Koriesha Emamali
Chairman
Central Tenders Board**

**CTB: 30/26/1
May 29, 2018**