

CENTRAL TENDERS BOARD

TENDER NOTICE

Provision of Managerial Services at two (2) Female Domestic Violence Shelters for the Office of the Prime Minister, Gender and Child Affairs for a period of two (2) years

Proposals are invited for the Provision of Managerial Services at two (2) Female Domestic Violence Shelters for the Office of the Prime Minister, Gender and Child Affairs for a period of two (2) years.

Bid documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain.

Any further information or clarification can be obtained during normal working hours from Ms. Shelley-Ann Hart, Project Execution Officer, Office of the Prime Minister, Gender and Child Affairs, Levels 20-21, Tower D, International Waterfront Centre, 1A Wrightson Road, Port of Spain, Telephone No: 1(868) 627-1163 Ext. 2064. Email: shelley-ann.hart@gov.tt.

A pre-tender meeting followed by a site visit will be held for prospective bidders at **10:00 a.m. on Friday October 19, 2018** at the Office of the Prime Minister, Gender and Child Affairs, Level 20, Tower D, International Waterfront Centre, 1A Wrightson Road, Port of Spain.

Separate contracts may be awarded for each location or combination of locations.

Tenders must be accompanied by the following:

- (ii) **Valid Income Tax and Value Added Tax Clearance Certificates** issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- (iii) **A Valid Certificate of Compliance** issued in accordance with the National Insurance Act.

The original and six (6) copies of the Proposals should be placed in sealed envelopes, addressed to the **Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain** and clearly marked on the outside: -

“Provision of Managerial Services at two (2) Female Domestic Violence Shelters for the Office of the Prime Minister, Gender and Child Affairs for a period of two (2) years”

Envelopes must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board's Office, 116 Frederick Street, Port of Spain, not later than **1:00 p.m.** on **THURSDAY November 15, 2018.**

Bidders should note that the dimensions of the **slot** of the Tenders Box are **37.5 cm x 5.5 cm** and as such, tenders should be packaged accordingly.

Proposals will be opened shortly thereafter. The bidder or an authorized representative may be present at the opening.

Late proposals will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other proposal.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any cost incurred by any firm in submitting their proposal.

Prospective bidders are advised that they can visit the website <http://www.finance.gov.tt> for all published Tender Notices.

Koriesha Emamali
Chairman
Central Tenders Board

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