

TENDER NOTICE

CENTRAL TENDERS BOARD

Provision of the Services of an Auctioneer for the Disposal of Real Estate and Unserviceable/Surplus items belonging to the Government and the Services of a Customs Broker to Government on an “as and when required basis” for the period ending 30th September, 2019

Tenders are invited for the provision of services on an “**as and when required basis**” for the period ending 30th September, 2019 for all Government Ministries, Departments, Divisions and the Tobago House of Assembly, Local Government and Statutory Bodies under the aegis of the Central Tenders Board as follows:-

1. Auctioneer – Disposal of Real Estate and Unserviceable/Surplus items belonging to the Government
2. Customs Broker to Government

Tender documents and any relevant information can be obtained during normal working hours at the Central Tenders Board’s Office, 116 Frederick Street, Port of Spain. Telephone No.625-3565, Fax 625-1809.

Tenderers are required to pay a tender deposit of **five hundred dollars (\$500.00)** for **EACH** service (separate receipts) payable by cash or certified cheque to the Director of Contracts, Central Tenders Board Office, 116 Frederick Street, Port of Spain. This tender deposit will be received from **Monday to Friday between the hours of 9:00 a.m. to 12:00 noon and 1:00 p.m. to 3:00 p.m.** The original receipt for the relevant service **must** be attached to the tender.

Tenders must be accompanied by the following:-

- Income Tax and Value Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender.
- Valid Certificate of Compliance issued in accordance with the National Insurance Act.

Sealed tenders in **Duplicate on the approved form for each tender**, should be placed in separately sealed envelopes clearly marked on the outside:-

“Tender for the Provision of the Services of an Auctioneer for the Disposal of Real Estate and Unserviceable/Surplus items belonging to the Government on an “as and when required basis” for the period ending 30th September, 2019”

OR

“Tender for the Provision of the Services of a Customs Broker to Government on an “as and when required basis” for the period ending 30th September, 2019”

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain. Tenders must be deposited in the **BROWN** Tenders Box located in the lobby of the Board's Office not later than **1:00 p.m. on Thursday 11th April, 2019.**

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may attend.

Tenderers should note that the dimension of the **SLOT** in the Tenders Box is **37.5cm x 5.5cm** and tenders should therefore be packaged accordingly

Late tenders will **NOT** be considered in any circumstances.

The Central Tenders Board reserves the right to cancel the present notice in its entirety or even partially, without defraying any costs incurred by any firm in submitting their tender.

The Board does not bind itself to accept the lowest or any other tender.

Prospective tenderers are advised that they may visit **<http://www.finance.gov.tt>** to view all published Tender Notices.

Koriesha Emamali
Chairman,
Central Tenders Board

CTB: 31/3/555

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March 13, 2019