



Government of the Republic of Trinidad and Tobago
MINISTRY OF FINANCE

For immediate release

Thursday 30th January, 2020

MEDIA RELEASE

INLAND REVENUE DIVISION INTRODUCES NEW SERVICE TO FILE RETURNS ONLINE

Effective February 1st 2020, the Inland Revenue Division (IRD), will be introducing a new service that allows VAT and PAYE taxpayers to file their tax returns, on its e-Tax platform, without having to register with ttconnect.

This new feature, termed the *'Non-logged in service'* targets taxpayers who have not yet registered with ttconnect for e-Tax and offers them a second option to meet the requirement of filing their returns online. From February 1st 2020, VAT and PAYE taxpayers, the first group to be allowed access to the *'Non-logged in service'*, would be able to file their returns for the years 2019 and onwards. However, where there is a need to file returns for the years 2018 and prior, these taxpayers may visit any of the IRD's regional offices to obtain printed copies of those returns.

To access the *'Non-logged in service'*, VAT and PAYE taxpayers would be required to have on hand, their BIR file Number, PAYE/VAT Account Number and BIR Letter ID Number. (*This number can be found on any 'Official Receipt' or 'Advice of Assignment of BIR Number'*). Taxpayers can then log in to <http://etax.ird.gov.tt>, prepare their returns online and print the *'Declaration Form'* and Summary. Taxpayers should then review and verify the data entered on the Summary, which is to be retained for their personal records. The final step in the process requires taxpayers to sign the printed *'Declaration Form'* and submit same to any of the Division's Regional or District

Revenue Offices. (A full list of office locations can be found at <http://www.ird.gov.tt/locations>). It must be noted that these returns cannot be processed without the submission of the signed '*Declaration Form*'.

Additionally, the option offered to taxpayers registered for e-Tax via tconnect, of filing VAT and PAYE returns, through the '*Logged in service*' remains available. This service allows taxpayers to log in to <http://etax.ird.gov.tt> with their passwords and simply prepare their returns online. Taxpayers using the '*Logged in service*' can prepare returns for any year online and these returns are automatically processed the same or next business day.

Persons requiring clarification or additional information may visit the Division's website at <http://www.ird.gov.tt>. The Board of Inland Revenue (BIR) takes this opportunity to remind taxpayers that the submission of a false declaration is punishable by fine and imprisonment.

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