



Government of the Republic of Trinidad & Tobago  
**MINISTRY OF FINANCE**  
**INLAND REVENUE DIVISION**

## CLOSURE OF CASHIERING SERVICES

The Board of Inland Revenue (BIR) wishes to advise members of the public that on **Wednesday 30<sup>th</sup> September 2020**, cashiering services will only be available at the following offices during the hours indicated below:

**Closing Accounts**

**NOMINAL ACCOUNTS**  
Accounts that have balances that continue to the next fiscal period  
Example: all \_\_\_\_\_ accounts except drawings  
Nominal accounts are \_\_\_\_\_ to start the next fiscal period

**Burt's Pigeon-Cleaning Ltd.**  
Rev. \_\_\_\_\_  
Exp. \_\_\_\_\_

**Burt's Pigeon-Cleaning Ltd.**  
Rev. \_\_\_\_\_  
Exp. \_\_\_\_\_

**Burt's Pigeon-Cleaning Ltd.**  
Income Statement  
Month Ending July 30, 2—

Revenue	
Cleaning Fees	\$15,500
Expenses	
Advertising	500
Utilities	2000
Wages	7000
Other	275
Total Expenses	9875
Net Income	\$5,625

### REGIONAL OFFICES - 8.00A.M. to 10.00A.M

IRD Tower,  
Cashiers' Unit

Tobago  
Cashiers' Unit

San Fernando  
Cashiers' Unit

### DISTRICT REVENUE OFFICES

#### 8.00A.M. to 9.00A.M

- ▣ Sangre Grande
- ▣ Point Fortin
- ▣ La Brea
- ▣ Siparia
- ▣ Mayaro

- ▣ Rio Claro
- ▣ Princes Town
- ▣ Tunapuna
- ▣ Chaguanas
- ▣ Couva

- ▣ St. George West,  
IRD Tower
- ▣ San Fernando
- ▣ Scarborough, Tobago
- ▣ Roxborough, Tobago

#### Please note the following:

- All other non-cash services will remain available throughout the work day.
- These arrangements have become necessary to facilitate the closing of Accounts for the fiscal year ending September 30, 2020.
- Taxpayers are encouraged to make payments by **Tuesday September 29<sup>th</sup>** to avoid delays.

*The Board apologises for any inconvenience that may have been caused, as a result of these measures.*

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