

CENTRAL TENDERS BOARD

TENDER NOTICE

Provision of Security Services at Two (2) Locations of the Treasury Division, Ministry of Finance for a period of two (2) years

Tenders are invited for the Provision of Security Services at the following two (2) locations of the Treasury Division, Ministry of Finance for a period of two (2) years:-

Package 1 – Treasury Building

**No. 1 St. Vincent Street
Port of Spain**

Package 2 - Integrated Human Resource Information System (IHRIS) Department

**Felicia's House
46 Park Street
Port of Spain**

Tenderers are advised separate contracts may be awarded for each package.

Tender documents can be obtained during normal working hours at the Central Tenders Board's Office, 116 Frederick Street, Port of Spain. Telephone No. 625-4330.

Tenderers are required to pay a tender deposit of **one thousand dollars (\$1,000.00)** payable by cash or certified cheque to the Director of Contracts, Central Tenders Board. This deposit will be received on normal working days, **Monday to Friday between the hours of 9.00 a.m. to 12.00 noon and 1.00 p.m. to 3.00 p.m.** The original receipt must be attached to the tender.

Any further technical information may be obtained during normal working hours from Mr. Dennis Knutt, Security Manager, Ministry of Finance, Eric Williams Finance Building- Level 1, Independence Square, Port of Spain at Telephone number: 627-9700 Ext. 1401.

A pre-tender meeting followed by a site visit will be held for prospective tenderers at **10.00 a.m.** on **Wednesday 27th July, 2022** at the Lobby of the Treasury Building, Corner of #1 St. Vincent Street and Independence Square South, Port of Spain.

Tenders must be accompanied by the following:

- (i) Valid Income Tax and Valued Added Tax Clearance Certificates issued by the Board of Inland Revenue and dated not more than six (6) months prior to the closing date of the tender. (Applicable to Local Firms)
- (ii) A Valid Certificate of Compliance issued in accordance with the National Insurance Act. (Applicable to Local Firms)

The original and five (5) copies of the Tender should be placed in sealed envelopes clearly marked on the outside: -

“Tender for the Provision of Security Services at Two (2) Locations of the Treasury Division, Ministry of Finance for a period of two (2) years”

Envelopes must be addressed to the Chairman, Central Tenders Board, 116 Frederick Street, Port of Spain. Tenders must be deposited in the **BROWN** Tenders Box, located in the lobby of the Board’s Office not later than **1:00 p.m. on THURSDAY 18th AUGUST, 2022.**

Tenders will be opened shortly thereafter. The tenderer or an authorized representative may be present at the opening.

Tenderers should note that the dimensions of the **SLOT** of the Tenders Box are **37.5cm x 5.5cm** and, as such, tenders should be packaged accordingly.

Late tenders will not be considered in any circumstances.

The Board does not bind itself to accept the lowest or any other tender.

The Central Tenders Board reserves the right to cancel the bidding process in its entirety or even partially, without defraying any cost incurred by any firm in submitting their tender.

Prospective tenderers are advised that they can visit website <http://www.finance.gov.tt> for all published Tender Notices.

Nira Dodo
Deputy Chairman
Central Tenders Board

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