



**Government of The Republic of Trinidad And Tobago**  
**Ministry of Finance**  
**Treasury Division, Loans Management Unit**

**REQUIREMENTS FOR MOTOR VEHICLE REPAIR LOANS**

**1. COMPLETED APPLICATION FORM**

*(Please ensure that **ALL** fields are completed together with signatures and stamps)*

**2. DETAILED ESTIMATE FROM A REPUTABLE GARAGE**

Labour and material cost must be shown separately with materials being itemized and cost attached to each item. Letterhead or Official Stamp must be affixed.

**3. COPY OF CURRENT INSURANCE CERTIFICATE**

Showing period and type of coverage.

**In respect of Agricultural Assistants**

~Up-to-date letter of posting

**ADDITIONAL REQUIREMENTS IF VEHICLE WAS NOT PURCHASED WITH LOAN FROM COA**

- Up to date Certified Copy of Ownership
  - Certified Copy of Letter of Appointment
  - Certified Copy of Letter of Promotion
  - Approval for Acting Appointment
- And/ Or
- Delegated approval from Permanent Secretary for Acting Appointment
  - Memorandum from Ministry/Department certifying that Officer uses Motor Vehicle Registration Number P..... in the performance of his/her duties as a travelling officer as well as CPO Authority for traveling.



(868) 223-2941-3 ext. 4302 or 4303



<https://www.finance.gov.tt/divisions/treasury-division>